

Appendix B – Localization Standing Committee (LSC) Charter

A1 Introduction

The LSC is a body which enables others to translate TOGAF material. The committee is oriented toward cooperation and collaboration between the individual members and countries that use TOGAF to address unique - and individual – language and cultural requirements.

A1.1 LSC Vision and Mission and Objectives

Alignment with Boundaryless Information Flow: Our **Vision** is to see TOGAF attaining a global foothold without being restricted by linguistic or cultural boundaries.

Alignment with Enterprise Architecture: Our **mission** is to act as a body assisting in the adoption of EA & TOGAF in non-english speaking countries

- enabling translation of documents or exams
- developing standard translation glossaries
- enabling localization of sales and marketing collateral (information sheets, white papers, slidedecks, etc.)

Objectives:

- To ease, to coordinate and to support all localization initiatives in order to foster TOGAF adoption in non-English speaking countries
- to share knowledge, best practices and experience
- to be a central point of information, coordination and reporting to the Forum for countries involved in localization
- If applicable, to represent non-english speaking countries viewpoint in SC, WG, Forum debates or works.

A1.2 Principles

The LSC inherits the principle of the Forum:

Principle #1 (repeat from Forum) – The primacy of principles

- All the Forum's decisions, and decision-making processes, will be based on principles that are agreed by, and openly accessible to, members of the Forum.

The following are specific principles of the LSC:

Principle #LSC1– Parity of languages and cultures

- * All cultures have equal scientific dignity, and are not competing.
- * All languages will be considered for localization at the same level.

The structure of the LSC is described in the section below.

A1.3 Overriding Procedures

The LSC operates within the standard governance procedures of The Open Group and the charter of the Architecture Forum, which override these procedures in the event of any conflict.

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A1.4 Status

The LSC Charter has to be approved by the Architecture Forum. This should then be published as an Appendix to the Architecture Forum Charter.

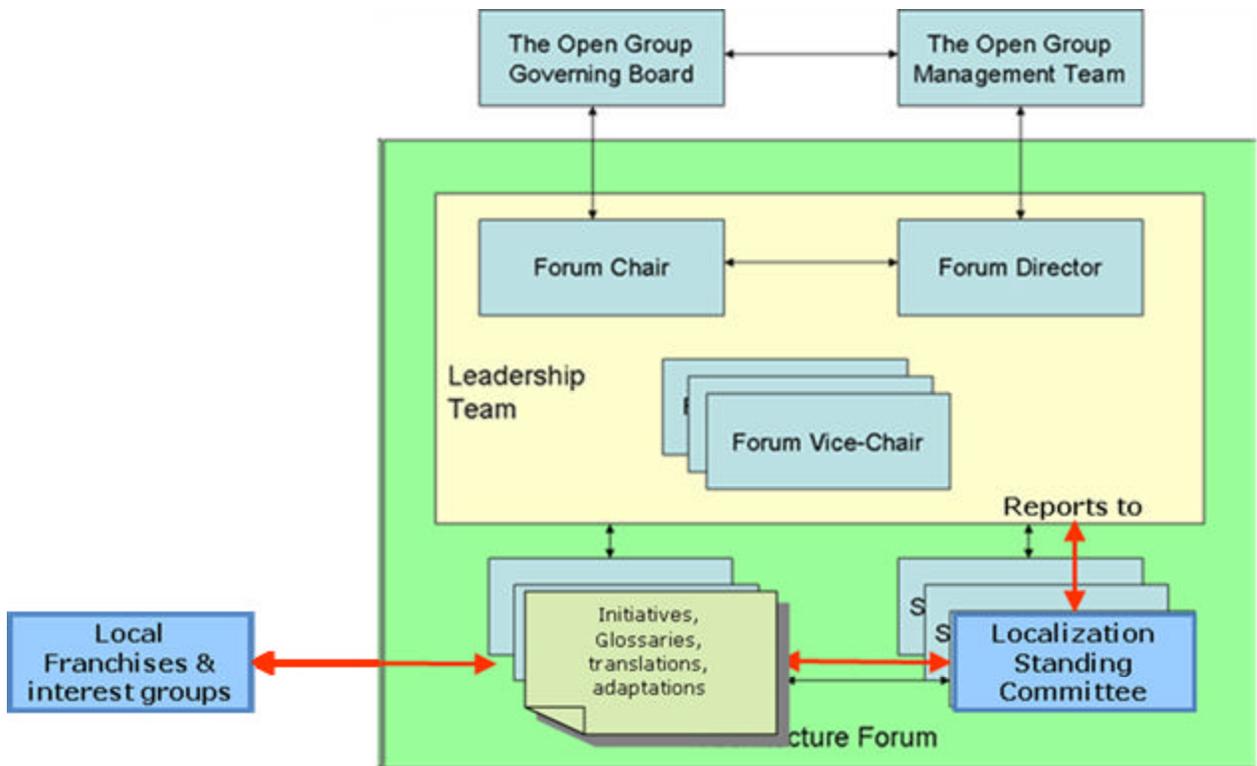
A1.5 Revision History

Version	Date	Status
1.0	9 th December 2010	Approved and Published

A2. Structure

A2.1 Overview

The following diagram illustrates the structure of the LSC in context to the Architecture Forum and its key relationships to the rest of The Open Group.



The LSC will operate with a LSC Chair, a LSC Vice Chair, a LSC Secretary, and an interested body of members. The LSC reports to the Architecture Forum Leadership Team.

The **LSC Chair** position will be filled in by a volunteer from a member company and it is desirable that this role circulates between the representatives of the different language groups. The position is elected annually subject to an open election.

The **LSC Vice Chair** position will be filled in by a volunteer from a member company. This will be done on a half yearly basis and is subject to an open election.

The **LSC Secretary role** is filled by a volunteer. It is an unelected position.

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A2.2 LSC Chair

The LSC Chair is accountable to the membership of the Architecture Forum for operation and achievements of the LSC.

Specific responsibilities of the Chair include:

- Convening meetings of the Standing Committee and agreeing the objectives and agenda for each meeting with the rest of the Standing Committee.
- Chairing meetings of the Standing Committee; managing the Standing Committee meetings to achieve their objectives within the published agenda.
- Reporting to Architecture Forum on the activities of the Standing Committee.
- Reporting any direction given by the Architecture Forum to the members of the Standing Committee.
- Monitoring the activities of the Standing Committee and bringing to the attention of the Architecture Forum officers any matter where there does not appear to be sufficient consensus to meet the formal governance requirements of The Open Group.
- Ensuring that the consensus process is adhered to for all decisions of the Standing Committee.
- Ensuring that all projects within the Standing Committee have open accessibility in participation to all Architecture Forum members and that all deliverables are regularly accessible.
- Working with the Architecture Forum Director to develop and maintain the Standing Committee roadmap.
- Ensuring that new work items follow the established Customer Council guidelines for starting new work items within The Open Group.

A2.3 LSC Vice Chair

The LSC Vice Chair is accountable to the membership of the Architecture Forum for operation and achievements of the LSC. The Vice Chair is responsible for supporting the activities of the Chair as needed including active participation as defined above. In the event that the Chair is unable to attend a meeting, the Vice Chair shall assume the role of Chair.

A2.4 LSC Secretary

The primary responsibility of the LSC Secretary role is to support the operation of the LSC. The role of secretary may rotate from meeting to meeting.

Specific responsibilities of the LSC Secretary include:

- Working with the LSC Chair/Vice Chair to publish notification of meetings of the LSC.
- Publishing appropriate minutes of all meetings of the LSC.

A3. LSC Operation

The LSC will ensure that its activities proceed in an orderly manner and that the deliverables created can achieve consensus within The Open Group membership.

Wherever they are relevant, best practices and methods recommended by The Open Group and the Architecture Forum will be applied by the LSC.

Detailed operations of the LSC are as per the Architecture Forum Charter, including the process and rules for elections, voting, quorum, meetings, teleconferences, email-ballots.