

NSI Corrigenda

Introduction

Once an NSI Technical Standard or Best Practice has been published, changes may be needed from time to time. Change requests may occur when, for example:

- Changes in technology or operations at the lottery, vendor, or retail sites affect the Technical Standard or Best Practice as it was originally defined.
- The relevant Working Group raises issues about the Technical Standard or Best Practice.
- An ambiguity or inconsistency is discovered when putting the Technical Standard or Best Practice to use.
- The certification process results in approved interpretations against the Technical Standard or Best Practice.

A change request that describes a material change to a published Technical Standard or Best Practice may, by means of the process outlined in this document, become an approved NSI corrigendum¹ against a published Technical Standard or Best Practice.

Corrigenda can change the meaning of a Technical Standard or Best Practice, and as such all corrigenda require formal approval by the NSI.

Approved NSI corrigenda take the form of a change-tracked version of a published Technical Standard or Best Practice. Approved NSI corrigenda are published at www.opengroup.org/naspl/published.

Criteria

All proposed corrigendum items must meet the following criteria:

- They must be within the scope of the original project.
- They should be non-controversial (i.e., a corrigendum is intended to pass ballot at the first attempt).
- They must not add new functionality.
- They may fix contradictions between different parts of the Technical Standard or Best Practice, add consistency between the published document and overriding standards, and fix security-related problems.

Proposed corrigendum items that do not meet these criteria will require a new issue/version of the published Technical Standard or Best Practice.²

¹ A corrigendum (pl. corrigenda) is defined as an error or list of errors in a book along with corrections.

² A new “issue” sits alongside an existing document; i.e., both remain published. A new “version” replaces an existing document; i.e., the previous document is superseded.

Process

1. All change requests should be submitted via email to nsi-specifications@opengroup.org. All change requests should contain the following information:
 - a. Title & document number of the affected Technical Standard or Best Practice
 - b. Change request ID (if more than one change request is submitted)
 - c. Title of change request (consisting of a brief synopsis of the change request)
 - d. Rationale for the change request
 - e. Proposed change to the published Technical Standard or Best Practice
2. All change requests are directed to the relevant Working Group who will reach a consensus recommendation for each change request submitted to determine whether it is an editorial correction, a corrigendum item, a change that should be addressed in a future issue/version, or rejected.
3. The Steering Committee will approve the Working Group's recommendations at its next suitable meeting.
4. In the case of rejected change requests, the Working Group will notify the submitter with rationale for the rejection.
5. As they are approved by the Steering Committee, The Open Group Editor responsible for the Technical Standard or Best Practice will implement all editorial corrections and approved corrigendum items in a copy of the published document using change tracking. The Editor will also add a full list of the changes implemented.
6. The Open Group Editor responsible for the Technical Standard or Best Practice will keep a log of changes that should be addressed in a future issue/version.
7. At a suitable point, the change-tracked version of the document will be issued for review and approval by the relevant Working Group.
8. The change-tracked Technical Standard or Best Practice will be published on the web as an approved NSI corrigendum.

When a new issue or version of a Technical Standard or Best Practice is deemed necessary, it is assumed that all approved corrigenda published against the existing issue or version of the Technical Standard or Best Practice will be incorporated at that time.