## The Open Group Awards for Innovation and Excellence in the Use of The Open Group Standards, Kochi, India, 2019

# Award Submission Form

Please limit submissions to 15 pages, including attachments.

All submissions should be either from a customer organisation for whom the architecture project was performed, or jointly by the customer and supplier who did or contributed to the work.

Use one form to make a submission to one area.

Please email your submissions to [india-awards19@opengroup.org](mailto:india-awards19@opengroup.org) no later than **December 10, 2018**. The evaluation team may decide to interview the project team. This shall be intimated later on.

### Identification

|  |  |
| --- | --- |
| Organisation Name |  |
| Address (inc. state and country) |  |
| Industry Sector |  |
| Project Title & Summary (short paragraph) |  |
| Senior Management Leader (Chief Architect/ CIO/CTO/CISO/Chief Strategy Officer) (name, email and contact) |  |
|  |
|  |
| Direct Team Members (names and email) |  |
| Submission Area (select only one) | * TOGAF®/Enterprise Architecture * IT4IT™/IT Planning and Management * Cybersecurity, Security Architecture, Risk and Compliance * Open Platform 3.0™/Cloud, Social Computing, Mobile, Analytics and Internet of Things |
| Current Stage of Project |  |
| Projected Date of Completion |  |

### Duration

|  |  |  |
| --- | --- | --- |
|  | From | To |
| Total Project Duration | mm/yy | mm/yy |

### Scale and Scope

|  |  |
| --- | --- |
| Project Team Size |  |
| Stakeholder Departments |  |
| Project Budget |  |
| Geographic Coverage |  |
| Organizational Coverage |  |

### Marketing

|  |  |
| --- | --- |
| Marketing Contact Name |  |
| Email Address |  |
| Contact Numbers |  |

### Project Description

Describe the project in about 1,000 words or less, addressing critical questions like *why*, *what*, *how*, *who*, *where*, *when* and *with what*. This **must** also include a short five-minute video that summarizes the project.

### Business Opportunity or Problem

Describe the business opportunity or problem(s) this project addressed and how it relates to the organisation’s business and mission.

Describe the scope and complexity of the problem.

List the stakeholders, their roles and describe how you worked with them.

List the success criteria established, and how they were used for internal communication.

Describe any significant organisational challenges you had to overcome.

### Business and Technical Solution

Discuss the work defined to address the business problem(s), including the rationale behind key choices.

Describe also the main alternatives considered and the reasons for their rejection. You may include models related to business process, applications, components, deployment, data, people, network etc., along with descriptions and diagrams.

Identify any particular approaches that were instrumental in accomplishing goals.

You may attach additional document(s) (please list below). If relevant, also identify if any external expertise was involved, and the role of the internal team *versus* the external team.

Describe the key decisions, and the reasons for them being made as they were.

Which standard (e.g., the TOGAF, IT4IT, ArchiMate®, Open FAIR™ standard) was used in this project and the rationale for its selection.

List the tools selected for use on this project and discuss the rationale for their selection.

List the key deliverables and summarize the reason for their inclusion.

### Outcomes and Results

Assess the overall success or failure of the project in business terms. Comment on stakeholder satisfaction, attainment of objectives, and ultimate *versus* proposed cost and schedule.

List the actual qualitative and quantitative benefits derived from the project.

Why do you think your project/initiative should win an award? What will the award mean to the team? Please elaborate taking into consideration the five evaluation dimensions – *excellence*, *innovation*, *perseverance*, *leadership* and *community*.

How were learnings from the project propagated and socialized with the rest of the organisation?

How does the organisation plan to sustain the momentum and value of the work? What are the future plans?

### Lessons Learned

In retrospect, what might have been done differently on this project and what lessons were learned?

### Supporting Documentation

List and include any work products/artifacts that were developed as part of the project. This can include top management/customer testimonials.