

TOGAF Certification for People

Guidelines for Ordering Exam Vouchers

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CONTENTS

Contents.....	3
Contents.....	3
Contents.....	3
1 Overview.....	4
1.1 Introduction 4	
1.2 General Requirements.....	4
1.3 Ordering Voucher Codes.....	5

1 OVERVIEW

1.1 Introduction

This document contains guidelines for ordering examination vouchers by Accredited TOGAF Training organizations. This document will be updated periodically based on feedback and the latest version can be obtained from the TOGAF 9 certification web site.



For the latest guidance please refer to the “*Resources for providers of Accredited TOGAF 9 Training Courses*” section at TOGAF 9 Certification web site at <https://www.opengroup.org/togaf9/cert/docs/>.

1.2 General Requirements

This facility is only available to Accredited TOGAF Training organizations.

Voucher codes are used as a form of payment for the TOGAF examinations. They are issued in the form of unique randomly generated codes assigned to a specific examination.

There are two types of voucher codes available¹:

- IBT voucher codes, for use with the Internet Based Testing channel at <https://ibt.prometric.com/AOGEA/> . These are used in combination with key codes that are issued to Accredited TOGAF Training organizations.
- Prometric test center voucher codes. These are for issuing to candidates who wish to take an examination at a public Prometric test center.

¹ Note that the two voucher code types are not interchangeable

1.3 Ordering Voucher Codes

Step 1: Once your organization has an accredited TOGAF training course on the register, Login to the TOGAF 9 web certification system in your organization account.

Goto : <https://www.opengroup.org/togaf9/cert/protected/>

THE Open GROUP TOGAF™ 9 Certification
Making standards work®

You are here: TOGAF™ 9 Certification > Logged in

Home

Logged in via SSL as [redacted]

» Help
» Log out?

Directory of Certified People

Accredited Course Register

Getting Started

» Program Summary [PDF]
» Full Documentation

Certification Documents

» Step by Step Guide
» TOGAF9 Certification Policy [PDF]
» TOGAF9 Conformance Requirements [PDF]
» Examination Fee

Welcome [redacted] from The Open Group.

Company Registration Account

At present, you have 1 registration fully certified for the certification program

Visit your [Home Page](#) to commence new registrations, resume or check on the status of any registrations that are in progress (where you have completed the initial definition of the submission but not yet submitted the final registration)

Quick Links

- Start a New Registration
- Resume a Registration in progress
- Re-brand an Existing Product
- Go to Your Renewals Summary
- Go to Your Home Page to Review All Activity
- Batch Uploads and Progress Review (requires CA agreement and authorization code)

TOGAF Logo Artwork

- Download the TOGAF 9 Training Logo Artwork

For other resources, for example Exam Voucher purchase, if applicable, please visit your [home page](#).

Your individual TOGAF 9 Certified Registration

Step 2: Once logged in, Select the “Home Page” link, that will take you to a page summarizing all your activity. On that page is a Resource center.

Resource Center

- Purchase Exam Vouchers or View Purchase History
- Search for Individuals
- Start a New Registration
- Re-brand an Existing Product
- Go to your Renewals Summary
- Certified Products Update
- Batch Uploads and Progress Review (requires CA agreement and authorization code)

Step 3: Select the "Purchase Exam Vouchers or View Purchase History" link to take you to the vouchers page

Exam Vouchers Purchase and History

To purchase exam vouchers, please select the examination, number of vouchers, prefix for the vouchers with 3 chars in length (if applicable), and start date.

Vouchers for IBT are valid for a period of 12 months from the start date. For Prometric Test Centers, in order to speed up fulfillment we hold vouchers in stock, and so the validity period will be less than 12 months unless you specifically request us to obtain fresh vouchers using the Notes field .

After payment, the Certification Administrator will process your request and obtain the vouchers for you. When available you will be notified through email, and be able to download the vouchers from this page.

Please note that if ordering vouchers for The Open Group Internet Based Testing channel (the portal at ibt.prometric.com/AOGEA), the Voucher Prefix needs to be specified.

Examination: *	<input type="text" value="TOGAF 9 Part 1 Exam"/>
Channel:	<input type="text" value="Internet Based Testing"/>
Number of Vouchers:	<input type="text"/>
Voucher Prefix (3 chars):	<input type="text"/> (required for "Internet Based Testing" channel, ignored for Prometric test center)
Start Date:	<input type="text"/> (format dd/mm/yyyy or dd-mmm-yyyy)
Notes:	<input type="text"/>

Please check the above information is correct before continuing.

Examination Type

Note that you must have an accredited course to match the exam type.

- Level 1 = TOGAF 9 Part 1 exam
- Level 2 = TOGAF 9 Part 1 exam and TOGAF 9 Part 2 exam
- Bridging Option = TOGAF 8 - 9 Advanced Bridge exam

There are a number of options to select when ordering vouchers:

- Examination Type : TOGAF 9 Part 1, TOGAF 9 Part 2 or TOGAF 8 – 9 Advanced Bridge
- Channel : Internet Based Testing or Prometric Test Center

If you are purchasing vouchers for use with Internet Based Testing, you can also choose a Voucher Prefix, which might be a useful mnemonic for a course.

You can also select the start date from which the vouchers should be valid for 12 months.

Prometric Test Center Vouchers



In order to speed up fulfillment we hold a number of Prometric Test Center vouchers in stock. The validity is usually less than 12 months in this case (at least 10 months). If you require Prometric Test Center vouchers with the full 12 months validity let us know in the notes field. Note that this will delay the fulfillment as we need to obtain a fresh batch from Prometric.

Step 4: Make your selection and then Select Continue”

The fee payable under the terms of the TOGAF™ 9 Certification Certification Agreement is due at this point.

Prior to payment you have options to [update the voucher](#), or [delete the voucher](#)

Exam Voucher Fees The fee for this voucher purchase is due at this point.

This is US \$ ██████████

After confirmation of the details on this page you will be taken to the on-line Credit Card payment system.
If you cannot pay by Credit Card, change this setting:

(**Payment by Credit Card** **Payment by other means**)

and provide information on the next page.

Please note that using a payment method other than Credit Card can cause a delay to processing your purchase since the payment needs to be received by the Certification Authority before the processing can commence.

Click here to [Complete the Payment](#) [Reset fields](#)

The recommend payment method is Credit Card. If you select to pay another way it can cause a delay.

If you decide you want to change the voucher order or delete it, you can do so prior to payment. In this case if you return to the voucher page, you will see the pending voucher added at the bottom of the page, where you can continue or delete it.

Please check the above information is correct before continuing.

[Continue to make payment](#)

Examination Type

Note that you must have an accredited course to match the exam type.

- Level 1 = TOGAF 9 Part 1 exam
- Level 2 = TOGAF 9 Part 1 exam and TOGAF 9 Part 2 exam
- Bridging Option = TOGAF 8 - 9 Advanced Bridge exam

Voucher Purchase History

Exam Vouchers without payment yet

Ref.	Exam	Channel	Num.	Prefix	Start Date	Expiry Date	Req. By	Payment	Delete
14253	TOGAF 9 Part 1 Exam	P	4		10-May-2009	10-May-2010	██████████	Continue	Yes

Select the **Ref.** number to update the voucher. Click the **Continue** to make payment for the voucher.

Notes for Channel:
I - Internet Based Testing
P - Prometric Test Center

Step 5: Once payment has been made, the action is passed to the TOGAF Certification Authority who will obtain vouchers and update the account. An email will be sent to your technical contacts when the vouchers are available (within 5 working days).

At that point return to the voucher page, where you can download the voucher codes in a csv file from the Download link within the Voucher Purchase History section, for example:

Voucher Purchase History

Exam Vouchers without payment yet

Ref.	Exam	Channel	Num.	Prefix	Start Date	Expiry Date	Req. By	Payment	Delete
14170	TOGAF 9 Part 2 Exam				11-May-2009	11-May-2010		Continue	Yes

Select the **Ref.** number to update the voucher. Click the **Continue** to make payment for the voucher.

Exam Vouchers with Payment

CID Ref.	Exam	Channel	Num.	Prefix	Start Date Expiry Date	Req. By	Payment	Fee Complete	Purchased at prometric	Uploaded	Voucher
14166	TOGAF 9 Part 1 Exam				11-May-2009 11-May-2010		Cybersource	06-May-2009	06-May-2009	06-May-2009	download
14171	TOGAF 9 Part 2 Exam				11-May-2009 11-May-2010		Cybersource	06-May-2009	06-May-2009	06-May-2009	download

Notes for Channel:
 I - Internet Based Testing
 P - Prometric Test Center