

Security Forum

Open FAIR™ Risk Analysis Process Guide Update

Project Charter

Status: Approved
Revision level: V1.0
Date: 05 Aug. 2021

Project Description

This project is the Open FAIR™ Risk Analysis Process Guide Update Project. It will focus on updating the current Process Guide to Version 1.1, incorporating learnings from creating the Open FAIR™ Risk Analysis Example Guide and ensuring consistency with The Open Group Standard for Risk Analysis (O-RA), Version 2.0 and The Open Group Standard for Risk Taxonomy (O-RT), Version 3.0.

Goals of this Project

This project aims to align the Open FAIR Risk Analysis Process Guide with both the Open FAIR Risk Analysis Example Guide and the updated versions of the Open FAIR standards, all of which focus on presenting the Open FAIR risk analysis process clearly. Updates to the Process Guide will focus on ensuring that descriptions of concepts are consistent and that the risk analysis process is presented consistently. A possible change is the removal of the “worksheets” from the Process Guide; these worksheets might be developed as a separate publication.

Project Value Proposition

- A. Consistency among complementary Open FAIR documents
- B. Application of learnings from Open FAIR Risk Analysis Example Guide
- C. Removal of “worksheets” from Process Guide to be aligned with spreadsheets developed for Open FAIR Risk Analysis Example Guide for separate publication

Project Deliverables

- A. Open FAIR™ Risk Analysis Process Guide V1.1 (or V2.0, depending on changes)
- B. Open FAIR™ Risk Analysis Data Collection Workbook (*tentative title; tentative deliverable*)

Project Personnel

- A. Stakeholders
 - a. The governing stakeholders of the project are:
 - i. The Open Group
 - ii. The Security Forum
- B. Team
 - a. The project team will be drawn from members of The Open Group Security Forum. The project leadership will be selected through the normal procedures of The Open Group.
 - b. The Project Facilitator will be John Linford, Security Forum Director.

Project Methodology

This section describes the project methodology, which includes:

A. Approach

- a. This document will first complete an informal Forum Review to more easily facilitate the collection and resolution of changes needed to ensure alignment with Open FAIR Risk Analysis Example Guide.
 - i. Meetings will be scheduled to work through received CRs.
 - ii. The proposed changes would not need to include specific suggestions for changes, as CRs would be discussed during meetings to determine the best approach for applying them.
- b. After the informal Forum Review, additional needed revisions will be made, possibly including reorganization (if necessary) and removal of the current “worksheets” to be aligned with the spreadsheets developed for the Open FAIR Risk Analysis Example Guide.
 - i. Meetings will be scheduled to review these changes, with work occurring offline between meetings and drafts being shared to allow sufficient time to review and prepare feedback for discussion during meetings.
- c. The document will finally go through a formal Forum Review before publication.
 - i. Meetings will be scheduled to work through received CRs.

B. Roadmap

- a. Informal Forum Review of Open FAIR Risk Analysis Process Guide (3-9 weeks)
 - i. Compile Change Requests (CRs) (~3 weeks)
 - ii. Resolve CRs (~2-6 weeks)
- b. Additional revisions (~2-6 weeks)
- c. The Open Group publication process (8+ weeks)
 - i. Forum Review
 1. 1 Week – Announcement
 2. 2 Weeks – Review
 3. 1-3+ Weeks – Resolve Change Requests (CRs), implement revisions, and ballot to approve for publication (or to approve to proceed to Company Review)
 - a. 75% approval required (If White Paper/Guide)
 - b. *Potential for more time needed if many CRs submitted*
 4. 4+ Weeks – Publication (*tentative timeline*)
 - a. Technical Editor review and editing
 - b. VP Approval for document to proceed to Executive Approval
 - c. Executive Approval
 - d. Publication

C. Governance

- a. Governance of the initiative will be The Open Group standard policy and procedures.

D. Approval

- a. Project deliverables will be approved by The Open Group. The Project Charter will be approved through the normal mechanism of The Open Group.